



Job responsibilities

Bidding RFQ Management

- Work together with quoting team and procurement leadership team on competitive cost timely, win new projects.
- Screen thru BOMs price and ensure the most competitive prices are being negotiated prior review with superior and procurement leadership team.
- Collaborate with counterparts from Europe team on the new bidding projects benchmarking.
- Drive and assist team members on localization.
- Liaise with costing team/KAMs/Business Development team on cost reduction program.

Supplier Management

- Set up new suppliers, including review and negotiate various agreements.
- Work together with commodity team to maintain an optimal portfolio of suppliers that match our business nature, including supply consolidation.
- Continual monitor supplier performance and risk.

General Management

- Represent department as speaker to other departments and coordinator on company programs.
- Represent Corporate Procurement on audit activities (customer audit, ISO etc).

Job requirements

Personal Attribute

- Strong negotiation skills, able to communicate in English both written and oral.
- Good interpersonal skills.
- Cost conscious, sensitive to number and have overall scenario thinking.
- Personal Integrity.

Technical

- Knowledge in the a few key commodities market and sources.
- Knowledge in the construction, built up, cost structure of the BOMs.

Academic/Experience

- Bachelor degree in any discipline.
- Minimum 8 years' experience in procurement/sourcing function in a Contract Manufacturing or related industry.
- Good knowledge on distribution market and/or electronics material fabrication industry, business economics.

Contact

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